

CHSFS ORGANIZATION CHART for 2012

COMMODORE

Bob Semer

VICE COMMODORE

Will McCaslin

REAR COMMODORE

Jan Frey

SECRETARY

Bea Douglas

TREASURER

Pat Uhl

MEMBERS AT LARGE

Patty Reed

Cora Moody-Graves

SAILING ACTIVITIES COM.

1. Will McCaslin*
- 2.
- 3.

SOCIAL COM.

1. Jan Frey*
2. Mary Yonk
3. 3.

NEWSLET. COM.

1. Sherry Wintor
- 2.

SAIL TRAINING COM.

1. Terry Riess*
- 2.
- 3.

HOSPITALITY COM.

1. Joyce Putignano*
2. Nancy Warner
3. Holly Multra

ROSTER COM.

1. Betty Bernz*
- 2.
- 3.

PHONE CALL COM.

1. Kim Millo
- 2.

*Designated Committee Chairperson.

For primary duties of officers see CHSFS By-Laws.

For committee duties see Club Op-Codes.

Duties of Committee Chairpersons

Sailing Activities Committee Chairperson:

Promote sailing activities within the club.

Organize and promote the Extended Cruises with the help of "Cruse Captains."

Sail Training Committee Chairperson:

Provide Classes for members to learn about Safety and Sailing.

Social Committee Chairperson:

Promote and assist members that desire to host parties.

Approve Party Hosting requests.

Insure Club Party Hosting requirements are met before approving "Club Reimbursement" for parties.

Supervise plans and agenda for the annual "Change of Watch" party.

Approve Reimbursement Requests from party hosts.

Hospitality Committee Chairperson:

Meet and introduce interested prospective members.

Explain the club application, initiation fee, and Annual dues structure.

Screen applications from prospective members for completion and legibility. And accept them if complete.

Upon membership acceptance; Order name tag, (Call the new member if there is any question of name.) send them a new member packet, consisting of: Welcome from Commodore, By-laws, Op-Codes, Roster, and a copy of their Application.

Newsletter Committee Chairperson:

Administer the Club WEB site. Update as needed.

Compile and edit the Newsletter (THE HULLSTORY) using inputs and photos provided by the members, and post on the club web-site.

Roster Committee Chairperson:

Maintain the club roster, making changes and updates when notified of such changes.

Send it out to the Board of Directors and members as prescribed, By E-mail. (PDF format)

Maintain the file of members that have signed Home address release form and exclude their home addresses from the general membership copy

Send out roster copies and black and white "Hullstory" copies.

Phone-call Committee Chairperson:

Monitor their computer for official Club E-mails (CHSFS in the subject bar.)

Telephone members that do not have E-mail access and relay the information disseminated in the Club E-mails to them.

It is alright to leave the information on Voice message or answer machines.

All Committee Chairpersons are encouraged to acquire a committee member to assist the Chair and fill in when necessary.